

COMPANY NUMBER: 3860803
CHARITY NUMBER: 1091544

SAFENET DOMESTIC ABUSE AND SUPPORT SERVICES LTD

(formerly Safenet Domestic Abuse Service)

Report and Financial Statements

Year ended 31 March 2017

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Directors, Executive Officers, Advisors and Bankers

Board

Chair K Ainsworth

Vice Chair S Livesey

Other Directors J.M. Davies (resigned 10 October 2016)
S.E. Mayor
R Horman
K Shaw (appointed 13 June 2016)
A Huntington (appointed 13 June 2016)
S Iftaker (appointed 13 June 2016)
A Phillips (appointed 13 June 2016)

Executive Officers

Managing Director and Company Secretary H.J.Gauder

Registered Office

Centenary Court
Croft Street
Burnley
BB11 2ED

External Auditor

Beever & Struthers
Chartered Accountants and Business Advisors
St George's House
215-219 Chester Road
Manchester
M15 4JE

Solicitors

Forbes Solicitors
Rutherford House
4 Wellington Street
St. Johns
Blackburn
BB 8DD

Bankers

Yorkshire Bank
25 Manchester Road
Burnley
Lancashire
BB11 1HX

Report of the Directors

The Board is pleased to present its report along with the financial statements for the year ended 31 March 2017. This report incorporates the requirements of the Trustees' Annual Report.

Objectives and Activities

The charity protects victims and survivors of domestic violence and abuse from further harm. It provides services to support victims and survivors; and works to prevent violence and abuse, and to promote safe and healthy relationships.

SafeNet Domestic Abuse Service ("SafeNet") provides temporary emergency accommodation and community based support services to women and children experiencing domestic violence. The key priorities for the charity during the year 2016/17 were:

SafeNet Services to Victims of Domestic Abuse:

SafeNet Refuges in Burnley, Lancaster and Preston operated 24 hours a day, responding to emergency referrals from partner agencies, admitting women and their children and supporting them throughout their stay at the Refuge. The Support Service provided emotional and practical support to enable women to move away from abusive relationships and successfully resettle within the community. In Burnley and Lancaster, SafeNet also delivered accommodation in separate 'SafeHouses' which offer a safe place to a wider variety of victims who may not be able to access a place in the communal refuge i.e. those with higher level dependency issues, mental health needs and also male victims of abuse.

Burnley's Community Based Support Services offered support to adult and child victims and survivors of abuse in the community, including a helpline service and drop-in support surgeries at various community venues. In Lancaster we offered direct Early Support Services to children and young people at risk of serious harm of abuse. Both these services closed at the end of March 2017 as a result of tender outcomes where the commissioned service was awarded elsewhere.

SafeNet won the tender to deliver community based IDVA Services in Blackpool in April 2016 and are successfully delivering community based support services to adults and children at risk of high level domestic abuse across the Blackpool area.

Both the Refuge and the Community Based Services included provision for women and children with:

- additional health needs (including mental health issues, self-harming behaviours, substance misuse and dependency issues, sexual and reproductive health issues and issues relating to physical disability).
- specialised, cultural sensitive support needs – for minority ethnic women and children to overcome language barriers and support different lifestyles and cultures
- children's needs- services to children who are resident in the refuge, and those in the community which meet their emotional, psychological, physical, social and educational developmental needs.

All individual and group work with children is designed to:

- address emotional health needs
- develop children's potential through building self-esteem, confidence and opportunities
- take into account the unique circumstances of the individual child, and is based on the core principles of a client centred approach and ethos.

Inter-Agency Working

We contribute effectively to inter-agency working in Lancashire, leading work in a number of areas. We work to raise the profile of the charity; to promote awareness of domestic abuse and the range of services available.

Finance and Resource Management

We manage our finances to ensure that Safenet has sufficient funds to maintain core services in the short and long term, and ensure that all SafeNet premises, resources and working practices meet recognised standards for quality, security and health and safety.

Development of Organisation and Staff

We maintain an effective management and staffing structure, to ensure that staff and volunteers have the knowledge and skill to deliver excellent services as required, and to provide quality work placements for students. Also to help management board members govern effectively, set clear strategy, and monitor organisational effectiveness.

Growth

SafeNet's Growth Strategy concentrates on the maintenance and consolidation of existing services across Lancashire; and further expansion in conjunction with the property owning strength and expertise of the Calico Group:

Report of the Directors (continued)

Growth Targets 2016 – 2017

Our key objectives over the course of this Plan reflect the challenges we face and include:

- 1 Maintain existing SafeNet services:
 - Maintain Refuge Services
 - Retain Lancashire County Council 'community based' contracts
 - Retain Blackpool Borough Council contract for the Blackpool IDVA Service when tendered in 2017
 - Achieve continuation funding from Children in Need
- 2 Extend and expand SafeNet specialist services in Lancashire and beyond, to support more victims and survivors of abuse:
 - Tender to deliver new domestic abuse services where viable
 - Extend the provision of dispersed 'safe houses' across Lancashire, adding SafeNet's first safe house in Lancaster and investigating the possibility of opening a safe house in Preston
 - Complete Calico/SafeNet's major development of a new 'Recovery Refuge' to meet the needs of victims/survivors of domestic abuse with additional complex needs
 - Establish a project group to focus on increasing SafeNet's capacity to grow, raise significant funds for services and develop our volunteer capacity.

Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the directors consider how planned activities will contribute to the aims and objectives they have been set.

The Company undertakes and manages its activities in line with the above objectives through the provision of support contracts. The directors receive regular updates on performance and feel that the objectives have been achieved as set out in the next section.

Achievements and Performance

SafeNet has achieved most targets for 2016 -17 as follows:

1 Maintain existing SafeNet services:

- **Maintain Refuge Services:**

ACHIEVED: SafeNet reshaped and restructured Refuge services in Burnley, Lancaster and Preston in light of significant cuts to funding and ensured continued viability; we replaced lost funding (SP & DCLG) by maximising income through Housing Benefit and lobbying LCC who responded by allocating a new Prevention and Early Health (PEH) funds for refuge services.

- **Retain Lancashire County Council 'community based' contracts**

NOT ACHIEVED: LCC and the Police & Crime Commissioner included all community based domestic abuse support services in the county wide Lancashire Victims Service tender, including SafeNet Burnley's IDVA Service and Children and Young Peoples services in Burnley and Lancaster. Victims Support Lancashire were commissioned to deliver the new service. SafeNet were able to retain all but one of the team of 8 experienced domestic abuse practitioners.

- **Retain Blackpool Borough Council contract for the Blackpool IDVA Service when tendered in 2017.**

ACHIEVED: Blackpool Council extended our contract a further 12 months, and we continue to work closely with them to help shape the future of domestic abuse services for Blackpool.

- **Achieve continuation funding from Children In Need**

ACHIEVED: We secured a further three years funding from Children In Need for Burnley Refuge Children's Services

2 Extend and expand SafeNet specialist services in Lancashire and beyond, to support more victims and survivors of abuse

- **Tender to deliver new domestic abuse services where viable**

ACHIEVED. During this period, SafeNet secured the commission to deliver Community Based IDVA Support Services in Blackpool, which we started in April 2016. We also tendered to deliver refuge services in Rochdale and were awarded the contract in March 2017. The new service will start in July 2017.

Report of the Directors (continued)

- **Extend the provision of dispersed 'safe houses' across Lancashire, adding SafeNet's first safe house in Lancaster and investigating the possibility of opening a safe house in Preston**

ACHIEVED. SafeNet has opened four new safe houses in this period, and now operate a total of 10 safe houses in addition to 3 communal refuges. This includes a new Safe house in Lancaster safe-house from July 2016, and work is on going to establish a safe house in Preston.

ACHIEVED: Perhaps one of our most notable developments this year was the Launch of the new Male Victim Safe House Service. The initial 6 month pilot scheme was a great success, and we were able to commit to continue the service for the foreseeable future.

- **Complete Calico/SafeNet's major development of a new 'Recovery Refuge' to meet the needs of victims / survivors of domestic abuse with additional complex needs**

ACHIEVED: The new Recovery Refuge has been built and handed over to SafeNet. There will be new service Launch in June 2017 and the service will be operational from July 2017

- **Establish a project group to focus on increasing SafeNet's capacity to grow, raise significant funds for services and develop our volunteer capacity**

ON-GOING: SafeNet Senior Leadership Team (SLT) focus on growth, raising funds for services and developing our volunteer capacity.

3 Extend our remit to include work with vulnerable women and women in crisis for reasons other than domestic abuse

- **Review SafeNet's Articles of Association and extend our Charitable Objects in order to be able to provide support services to a wider range of customers.**

ACHIEVED: SafeNet have reviewed and extended our charitable objectives to enable us to deliver services to women and children in crisis for reasons other than domestic abuse.

This is our sixth year as a subsidiary of The Calico Group, and the partnership is beneficial to both organisations. We continue to work closely to harmonise our organisations strategically via shared goals and policies and procedures as we work to strengthen our position in relation to existing contracts and future proposals to extend domestic violence and similar support services.

We continue to build on our previous success and maintain high standards in our provision of supported housing. Demand for our service remains consistently high. We offered an established service based on best practice, providing guidance and inspiration to others in the field.

During 2016/17, we worked to ensure that high quality services were maintained and that developments were planned and continued to be adequately resourced in priority areas. All objectives, with the exception of retaining LCC community based services, were either fully met or with on-going work across the objective.

Best Companies

In February 2017, Calico became the 18th Best Company to work for in the Sunday Times top 100. The survey included staff from Calico Homes, Calico Enterprise, Acorn, Ringstones and SafeNet. It was a fantastic achievement for all companies in the Calico Group and demonstrates our success as an employer of choice.

Staff Performance

SafeNet existing staff team has been fairly stable during this year, though there has been some turnover of staff due to funding changes and a significant restructure. Even so, SafeNet extended its staff team to include 5 new staff in Blackpool and since we have recruited 3 more staff in the Blackpool team, with 8 staff in total. We have also prepared for the team to expand to include the new team from Rochdale who will TUPE into SafeNet in the next financial year. Reflecting our organisation's ethos of being 'run by women, for women', and as set out in our governing documents, our staff team continues to be women only. Our team is diverse, with a wide range of staff from different backgrounds and with different language skills. Sickness levels are low which gives an indication of a motivated team.

Financial Review

The income, expenditure and resulting deficit, and the company's financial position at the end of the year are shown on pages 10 to 17 of the financial statements.

As in previous years, we have provided high quality supported housing for women and children escaping domestic abuse, in East, Central South and North Lancashire areas, and this year we extended our remit to include services in Blackpool. Demand for our services remains consistently high.

We have worked hard to raise funds for our children's services and to build links with local schools, although identifying funding for additional support for children has become increasingly difficult.

Report of the Directors (continued)

Plans for Future Periods Priorities and Targets for 2017 – 2018

Our key objectives include:

1. Maintain existing SafeNet services:

Maintain Refuge Services

- Maintain current refuge provision in Burnley and Preston until 2019 when the PEH fund will be reviewed.
- Maximise income through HB's utilising 'intensive housing management' to cover housing management costs for accommodation based services.
- Tender for and retain Lancaster Refuge Service in 2017.
- Establish SafeNet Rochdale Refuge Service, working closely with stakeholders and commissioners.

Secure Revenue Funding for Jane's Place Recovery Refuge for Years 2 & 3

- Identify sources of funding to replace time limited DCLG funds, work to gain and sustain alternative funding, including a bid to the Big Lottery and work with Trusts such as Henry Smith and Volant.

Maintain and grow community based support services

- Retain the Blackpool IDVA Service when tendered in 2018, and work closely with Blackpool Council to help shape the future of Blackpool Services, investigating the possibility of development accommodation based support services for Blackpool.
- Further develop community based domestic abuse group work programmes in local communities.

2. Extend and expand SafeNet specialist services in Lancashire and beyond, to support more victims and survivors of abuse:

Elevate SafeNet's profile

- Increase our social media presence and public profile, work closely with commissioners, stakeholders and partner agencies.

Tender to deliver new domestic abuse services where viable

- Identify gaps in the market – potential development in Blackpool and likely tender of Pendle Refuge Services later in 2017.

Safe houses

- Develop additional safe houses in all the areas we currently operate refuge services, in particular for those areas with no current safe house provision such as for Preston and Rochdale. Consider the viability of developing safehouses elsewhere.

Male SafeHouses

- Further develop accommodation services for male victims, specifically in Rochdale, as requested / contract.

3. Corporate and Governance Restructure

New Calico Company

- Work in close partnership with all companies in the Calico Group to develop the new Calico Company for Calico charities, in readiness for larger tenders.

New Function for current SafeNet Board Members

- Establish 'Ambassadors' or a 'domestic abuse interest group' for current / existing board members who can continue to support SafeNet when SafeNet Board merges into larger 'charities' group.

SafeNet had anticipated much lower levels of core income in 2017/18 given the Lancashire County Council (LCC) cuts, the cessation of Supporting People (SP) and the end of the first allocation of Home Office DCLG funds. We prepared in advance by restructuring refuge services, reducing staffing and other costs in anticipation of the cuts to take account of the potential reduction in funding by £700,000. In the event, the cuts to funding were much less, and following a very public campaign and period of lobbying, LCC allocated replacement funding for refuge services.

SafeNet has a proactive approach to increasing its income and works closely with our Calico partners to secure the best level of income from Housing Benefits and to secure steady, re-occurring funding for its Children's Services and for its community based services.

We will continue to work hard to find effective solutions to funding issues and to work in partnership with funding agencies to ensure we gain appropriate funding for all our services.

Report of the Directors (continued)

Structure, Governance and Management

Governing Document

The Company is registered as a Charity (no. 1091544) with the Charity Commission.

The Charity is constituted as a Company limited by guarantee (no. 3860803) and is governed by its Articles of Association. New Articles of Association were adopted on 1 November 2013.

The Articles of Association also ensure that the directors (who for the purposes of charity law are charity trustees) are the only members of the Company. Details of current trustees can be found on page 1.

In the event of the Company being wound up members are required to contribute an amount not exceeding £10.

Group Structure

A review of the Group's company and governance structures has taken place over the past year to ensure they can best support our purpose by ensuring there is adequate leadership capacity and that the Group continues to grow and develop.

A number of options relating to changes in structure of the Group to help with these objectives were considered by all Boards. It has been agreed to establish a new 'social enterprise' holding company with a common board for each of the legal entities which are Calico Enterprise, Acorn, SafeNet and Delphi. This holding company will sit between the legal entities and the Group Board. A 'transitional' advisory board has been established to progress the new arrangements which is expected to be established by March 2018. This new arrangement will enhance continued growth by integrating service and company offers and allowing competition with larger scale 'lead' providers.

Appointment of Directors

The charity either advertises for new directors in the local press, or approaches women with appropriate skills and/or experience to contribute to the management of the organisation. Directors are initially appointed as trustees for a probationary 6 month period during which new members will attend an agreed induction training programme with the goal of becoming full board members at the end of the 6 month period.

Directors' Induction and Training

New directors undergo training on their legal obligations under charity and company law; the content of the Articles of Association; the board and decision making processes; the business plan and recent financial performance of the charity. During the induction training programme, held over four training sessions, they learn about the organisation's purpose, history, aims and objectives, services, staff and volunteers, facilities, security, funding, residents' participation, strategic work, multi-agency and partnership involvement. They also meet key staff to learn about their work roles.

The background of the trustees means they are already familiar with the work being undertaken and their responsibilities as trustees. Presentations have been made to each Board meeting to further identify and explain the work being undertaken by the charity and its governance structure.

Organisation

The activities of the charity are divided into five separate work streams – the provision of housing related support (Refuge Support), support to children both resident and non-resident (Children's Services), Outreach support and phone line, support to victims in legal and court process (IDVA Service) and management of the housing service.

Each of these areas is provided with support and guidance from the employees of the parent body, The Calico Group Limited under the direction of the Managing Director Helen Gauder.

Related Parties

SafeNet Domestic Abuse Service is a subsidiary of The Calico Group Limited. The Calico Group Limited employees provide services, e.g. payroll to the employees SafeNet Domestic Abuse Service. An arm's length charge is made for these services. The day to day management of the charity is delegated to the Managing Director.

None of the directors receive any remuneration in respect of their roles as directors. Expenses of £510 were paid to 4 trustees in respect of travel costs.

Karen Ainsworth is also a board member of Calico Homes Limited.

Risk Management

The directors have undertaken a review of the major strategic risks faced by the charity and have put in place systems to mitigate SafeNet's exposure to the major risks. These systems are reviewed annually.

The main risks identified relate to Government policy, the availability of contracts and funding and the role of the voluntary sector. Reduced funding could lead to reductions in services, in particular for Refuge Accommodation Based Services and Children's Services.

Report of the Directors (continued)

Reserves Policy

The objective of having unrestricted funds in reserve is to enable the charity to cope with unplanned events. Very often, the effects of the event can be managed in the long term, but the charity needs reserves in the meantime. There is no rule on how large reserves should be; this will depend a great deal on the nature of the charity's activities and the level of external risk perceived by the trustees. It will also depend on what other action the charity is taking to mitigate the effects of the external threats, as this will affect the level of reserves required.

The organisation will attempt to maintain an overall target level which will enable a restructure of the service following any changes to Domestic Abuse service funding. We would take advantage of the notice periods on funding arrangements to allow us to remodel the service. As a result of this, we do not have to retain large reserves. However reserves are also built up to enable investment in accommodation to grow and expand the service. This will be over and above those reserves represented by fixed assets within the charity's balance sheet.

The Trustees will monitor and review the level of reserves annually, in line with guidance issued by the Charity Commission.

Governance Development

Trustees / Board Members have been appraised annually and individual and group development planned. The governance function will be further developed through an appropriate development plan including key priorities as follows:

- Consideration of size, representation, skills and experience and diversity of the trustees, and the inclusion of service users.
- Develop a succession and recruitment strategy for the future.
- Develop more information and resources for members co-ordinated into a Board member resource pack which will include all of the constitutional requirements.
- Carry out trustee appraisals on a regular basis and provide a development plan to respond to identified needs.

Voluntary Help

Over the past year we have recruited several new volunteers in addition to existing volunteers. They have been trained to assist residents in practical tasks and life skills. They provide additional emotional support alongside the existing paid staff. Volunteers typically work five hours per week. The financial statements exclude costs for voluntary help, which cannot be quantified.

Statement of Directors' Responsibilities

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure of information to auditors

The directors who were in office on the date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant audit information of which auditors are unaware. Each of the directors have confirmed that they have taken all steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

Report of the Directors (continued)

Auditor

Beever & Struthers, Chartered Accountants and Business Advisors have indicated their willingness to be appointed into office. A resolution will be proposed at the Annual General Meeting to reappoint them as auditor to the charity for the ensuing year.

Approved by the trustees and signed on their behalf by:-

Helen Gauder
Company Secretary
4 September 2017

DRAFT

Independent Auditor's Report to the members of SafeNet Domestic Abuse and Support Services Ltd

We have audited the financial statements of SafeNet Domestic Abuse and Support Services Ltd for the year ended 31 March 2017 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and the auditor

As explained more fully in the Statement of Directors' responsibilities set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the FRC's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; and
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Maria Hallows
Senior Statutory Auditor
For and on behalf of **Beever & Struthers**, Statutory Auditor
St George's House
215-219 Chester Road
Manchester
M15 4JE

Date: 4 September 2017

Statement of Financial Activities

| For the year ended 31 March 2017 | Note | Total Unrestricted Funds Year ended 31 March 2017 £'000 | Total General Restricted Funds Year ended 31 March 2017 £'000 | Total Restricted Fixed asset Funds Year ended 31 March 2017 £'000 | Total Funds Year ended 31 March 2017 £'000 | Total Funds Year ended 31 March 2016 £'000 |
|-----------------------------------------------------|------|------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------|
| Income | | | | | | |
| Donations and legacies | 2 | 10 | - | - | 10 | 7 |
| Income from investments | 3 | 1 | - | - | 1 | 1 |
| | | <u>11</u> | <u>-</u> | <u>-</u> | <u>11</u> | <u>8</u> |
| Income from Charitable activities | 4 | <u>1,430</u> | <u>566</u> | <u>-</u> | <u>1,996</u> | <u>1,389</u> |
| Total income | | <u>1,441</u> | <u>566</u> | <u>-</u> | <u>2,007</u> | <u>1,397</u> |
| Expenditure | | | | | | |
| Expenditure on Charitable activities | | <u>1,293</u> | <u>480</u> | <u>-</u> | <u>1,773</u> | <u>1,447</u> |
| Total expenditure | 5 | <u>1,293</u> | <u>480</u> | <u>-</u> | <u>1,773</u> | <u>1,447</u> |
| Net income/(expenditure) for the year | 6 | 148 | 86 | - | 234 | (50) |
| Gross Transfers between funds | 13 | <u>3</u> | <u>-</u> | <u>(3)</u> | <u>-</u> | <u>-</u> |
| Net Movement in Funds | | 151 | 86 | (3) | 234 | (50) |
| Total Funds Brought Forward at 1 April 2016 | | <u>711</u> | <u>-</u> | <u>155</u> | <u>866</u> | <u>916</u> |
| Total Funds Carried Forward at 31 March 2017 | 13 | <u>862</u> | <u>86</u> | <u>152</u> | <u>1100</u> | <u>866</u> |

All of the activities in the financial period are derived from continuing operations.

The Statement of Financial Activities includes all gains and losses in the period.

The notes on pages 12 to 17 form part of the accounts.

Statement of Financial Position

At 31 March 2017

| | Note | 2017 £'000 | 2016 £'000 |
|-------------------------------------------------------|------|---------------|---------------|
| Fixed assets | | | |
| Tangible fixed assets | 9 | 712 | 712 |
| Current assets | | | |
| Debtors | 10 | 324 | 90 |
| Cash at bank and in hand | | 129 | 221 |
| | | <u>453</u> | <u>311</u> |
| Creditors: amounts falling due within one year | 11 | 65 | 157 |
| Net current assets | | <u>388</u> | <u>154</u> |
| Net assets | | <u>1,100</u> | <u>866</u> |
| Unrestricted funds | | | |
| General Unrestricted Funds | 13 | 862 | 711 |
| Restricted funds | | | |
| Fixed asset Restricted Fund | 13 | 152 | 155 |
| General Restricted Fund | 13 | 86 | - |
| | | <u>1,100</u> | <u>866</u> |
| Total Funds | | <u>1,100</u> | <u>866</u> |

The financial statements on pages 10 to 17 were approved by the trustees and authorised for issue on 4 September 2017 and signed on its behalf by:

K Ainsworth
Director
4 September 2017

Notes to the Financial Statements

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)-(Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The financial statements have been prepared on a going concern basis as the trustees are of the opinion that the Company has adequate resources to continue in operational existence for the foreseeable future.

FRS 102 disclosure exemptions

The charity meets the definition of a qualifying entity under FRS 102 and has taken advantage of the disclosure exemptions available to it in respect of preparation of a statement of cash flows and financial instruments.

Income

Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods if donor's conditions have not been fulfilled, then the income is deferred.

Grants, where entitlement is not conditional on the delivery of specific performance by the company, are recognised when the company becomes unconditionally entitled to the grant. Grants, where related to performance and specific deliverances are accounted for as the company earns the right to consideration of its performance.

Investment income is recognised on a receivable basis.

Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs and attributable to more than one activity, such as support costs, they have been apportioned across the cost categories on a basis consistent with the use of these resources.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Pensions

The Company participates in a stakeholder pension scheme; a defined contribution pension scheme. Contributions to the defined contribution pension plans are charged to the statement of financial activities in the year to which they relate. The assets of the scheme are invested and managed independently of the finances of the Company.

Irrecoverable VAT

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation less accumulated impairment. Assets with a cost of over £500 are capitalised.

Freehold land is not depreciated.

Where a housing property comprises two or more major components with substantially different useful economic lives ("UEL"), each component is accounted for separately and depreciated over its individual UEL. Expenditure relating to subsequent replacement or renewal of components is capitalised as incurred.

Major components and their useful economic lives are as follows:

- | | |
|--------------------------------------------------|----------|
| • Structure – general needs refuge accommodation | 75 years |
| • Bathrooms | 30 years |
| • Kitchens | 20 years |

Notes to the Financial Statements (continued)

1. Accounting policies (continued)

Tangible fixed assets and depreciation (continued)

Depreciation is charged on other tangible fixed assets on a straight-line basis over the expected UEL, which is as follows:

- Leasehold improvements over the term of the lease
- Furniture, fixtures and fittings 10-33%
- Computers and office equipment 5-33%

Operating leases

Rentals payable under operating leases are charged to the profit and loss account on a straight-line basis over the lease term.

Restricted funds

Restricted funds are those funds which are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund. Grants towards the cost of the tangible fixed assets are treated as a separate restricted fund.

Unrestricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

2. Donations and legacies

| | 2017 £'000 | 2016 £'000 |
|-----------|---------------|---------------|
| Donations | 10 | 7 |
| | <u>10</u> | <u>7</u> |

3. Income from Investments

| | 2017 £'000 | 2016 £'000 |
|--------------------------|---------------|---------------|
| Bank interest receivable | 1 | 1 |
| | <u>1</u> | <u>1</u> |

4. Income from Charitable activities

| | Unrestricted Funds 2017 £'000 | Restricted Funds 2017 £'000 | Total Funds 2017 £'000 | Total Funds 2016 £'000 |
|-------------------------------------|-------------------------------------|-----------------------------------|------------------------------|------------------------------|
| Support contracts | 422 | 566 | 988 | 234 |
| Contributions in respect of tenants | 1,000 | - | 1000 | 1,150 |
| Training fees | 8 | - | 8 | 5 |
| | <u>1,430</u> | <u>566</u> | <u>1,996</u> | <u>1,389</u> |

5. Analysis of Charitable expenditure

| | Refuge Services £'000 | Support Contracts £'000 | 2017 Total £'000 | 2016 Total £'000 |
|--------------------|-----------------------------|-------------------------------|------------------------|------------------------|
| Direct Costs: | | | | |
| Staff Costs | 723 | 434 | 1157 | 953 |
| Other Direct Costs | 570 | 46 | 616 | 494 |
| | <u>1,293</u> | <u>480</u> | <u>1,773</u> | <u>1,447</u> |

Notes to the Financial Statements (continued)

6. Net incoming resources

Net incoming resources are stated after charging:

| | 2017 £'000 | 2016 £'000 |
|---------------------------------------|-----------------------------|-----------------------------|
| Depreciation of tangible fixed assets | 28 | 26 |
| Operating lease costs: other | 163 | 111 |
| Auditor's fees | 2 | 2 |
| | <u> </u> | <u> </u> |

7. Employees

| | 2017 £'000 | 2016 £'000 |
|-----------------------|-----------------------------|-----------------------------|
| Staff costs: | | |
| Salaries and wages | 1,074 | 882 |
| Social security costs | 76 | 63 |
| Other pension costs | 19 | 21 |
| | <u> </u> | <u> </u> |
| | <u>1,169</u> | <u>966</u> |

No employees earned over £60,000 per annum (2016: Nil).

The average number of employees during the year, by function was:

| | 2017 No. | 2016 No. |
|------------------------------------------------|---------------------------|---------------------------|
| Direct charitable activities | 46 | 48 |
| Management and administration of the charity | 12 | 6 |
| | <u> </u> | <u> </u> |
| | <u>58</u> | <u>54</u> |
| Number of Full Time Equivalent (FTE) Employees | <u> </u> | <u> </u> |
| | 42 | 39 |

8. Key management personnel remuneration

| | 2017 £'000 | 2016 £'000 |
|-------------------------------------------------------------------------------------------|-----------------------------|-----------------------------|
| The aggregate emoluments paid to or receivable by trustees | - | - |
| The aggregate emoluments paid to or receivable by executive officers | 51 | 50 |
| The emoluments paid to the highest paid executive officer excluding pension contributions | 49 | 48 |
| Pensions cost for current officers | 2 | 2 |
| Total key management personnel remuneration | <u> </u> | <u> </u> |
| | 51 | 50 |

Expenses of £510 (2016: £136) were paid to three trustees in respect of travel costs.

Notes to the Financial Statements (continued)

9. Tangible fixed assets

| | Freehold property | Leasehold improvements | Computer equipment | Fixtures and fittings | Total |
|-------------------------|----------------------|---------------------------|-----------------------|--------------------------|-------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Cost | | | | | |
| At 1 April 2016 | 558 | 165 | 100 | 128 | 951 |
| Additions | - | - | 5 | 23 | 28 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Total at 31 March 2017 | 558 | 165 | 105 | 151 | 979 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Depreciation | | | | | |
| At 1 April 2016 | 26 | 36 | 78 | 99 | 239 |
| Charge in year | 7 | 3 | 10 | 8 | 28 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Total at 31 March 2017 | 33 | 39 | 88 | 107 | 267 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Net book values | | | | | |
| At 31 March 2017 | 525 | 126 | 17 | 44 | 712 |
| | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |
| At 1 April 2016 | 532 | 129 | 22 | 29 | 712 |
| | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |

10. Debtors

| | 2017 £'000 | 2016 £'000 |
|--------------------------------|---------------|---------------|
| Prepayments and accrued income | 86 | 90 |
| Trade Debtors | 38 | - |
| Inter group balances | 200 | - |
| | <hr/> | <hr/> |
| | 324 | 90 |
| | <hr/> <hr/> | <hr/> <hr/> |

11. Creditors: amounts falling due within one year

| | 2017 £'000 | 2016 £'000 |
|------------------------------|---------------|---------------|
| Accruals and deferred income | 46 | 63 |
| Trade Creditors | 2 | - |
| Inter group balances | 17 | 94 |
| | <hr/> | <hr/> |
| | 65 | 157 |
| | <hr/> <hr/> | <hr/> <hr/> |

12. Analysis of net assets between funds

| | Restricted Funds 2017 £'000 | General Unrestricted Funds 2017 £'000 | Restricted Funds 2016 £'000 | General Unrestricted Funds 2016 £'000 |
|------------------------------|-----------------------------------|------------------------------------------------|-----------------------------------|------------------------------------------------|
| <i>Tangible fixed assets</i> | 152 | 560 | 155 | 557 |
| <i>Net current assets</i> | 86 | 302 | - | 154 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| | 238 | 862 | 155 | 711 |
| | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |

Notes to the Financial Statements (continued)

13. Movements in funds

| | Total at 31 March 2016 | Incoming Resources | Outgoing Resources | Gross Transfers between Funds | Total at 31 March 2017 |
|------------------------------|---------------------------|-----------------------|-----------------------|----------------------------------------|------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| General Unrestricted Funds | 711 | 1441 | 1,293 | 3 | 862 |
| Fixed Asset Restricted Fund* | 155 | - | - | (3) | 152 |
| General Restricted Funds | - | 566 | 480 | - | 86 |
| | <u>866</u> | <u>2,007</u> | <u>1,773</u> | <u>-</u> | <u>1,100</u> |

*The Restricted Fixed Asset Fund is amortised over the life of the fixed assets it relates to by an annual gross transfer to the General Unrestricted Fund.

14. Restricted Funds

Fixed Asset Restricted Fund

Capital Grants include:

- The Henry Smith Charity donated £100,000 for freehold property renovation costs.
- Take Pride Community Fund granted £25,200 for improvements.
- Francis C Scott Charitable Trust donated £15,000 for fixtures and fittings.
- Garfield Weston Foundation donated £25,000 for communal garden.

General Restricted Funds

The breakdown of this year's expenditure is as follows:

| Funding Source | Project | £ '000 |
|-------------------------------------------------|----------------------------------------|------------|
| BBC Children In Need | Domestic Violence Children's Workers | 31 |
| Department for Communities and Local Government | DV Support Workers | 128 |
| LCC Safer Lancashire Board | Independent Domestic Violence Advisors | 102 |
| Blackpool City Council | Independent Domestic Violence Advisors | 146 |
| LCC | Early Support Service | 53 |
| Calico Group | Volunteer Co-Ordinator | 14 |
| | | 6 |
| | | <u>480</u> |

15. Financial Commitments

Capital Commitments

There are no capital commitments.

Operating leases

The payments which the Company is committed to make in the next year under operating leases are as follows:

| | 2017 £'000 | 2016 £'000 |
|-----------------------------|---------------|---------------|
| Land and buildings: | | |
| • Within one year | 165 | 149 |
| • Between one and two years | - | 18 |
| | <u>165</u> | <u>167</u> |

Notes to the Financial Statements (continued)

16. Parent undertaking

The Company is a 100% subsidiary of The Calico Group Limited, a Company registered in England and Wales.

Consolidated accounts which include the results of the charity can be obtained from:

- Company Secretary, The Calico Group Limited, Centenary Court, Croft Street, Burnley, BB11 2ED

No other accounts include the results of the charity.

The trustees consider The Calico Group Limited to be the ultimate parent entity.

17. Related Party Transactions

Sales and purchases of goods and services between related parties are at an arm's length basis at normal market prices. Any outstanding balances are unsecured and interest free.

The Calico Group Limited ("Group"), the parent company

There were no transactions during the year (2016: £Nil).

At 31 March 2017, the company owed Group £Nil (2016: £1,000).

Calico Homes Limited ("Homes"), a fellow subsidiary of Group

During the year, Homes recharged office costs and rents amounting to £211,000 (2015: £120,000).

At 31 March 2017, the company owed Homes £17,000 (2016: £87,000).

Calico Enterprise Limited ("Enterprise"), a fellow subsidiary of Group

During the year, Enterprise supplied cleaning, painting & decorating services amounting to £13,000 (2016: £19,000).

At 31 March 2017, the company owed Enterprise £Nil (2016: £6,000).

Ring Stones Maintenance & Construction LLP ("Ringstones"), a fellow subsidiary of Group

During the year, Ringstones supplied construction services amounting to £2,000 (2016: £Nil).

At 31 March 2017, the company owed Ringstones £Nil (2016: £Nil).

Acorn Recovery Projects ("Acorn"), a fellow subsidiary of Group

During the year, the company lent £200,000 to Acorn, at an interest rate of base rate plus 1% and repayable by 31 March 2018.

At 31 March 2017, Acorn owed the company £200,000 (2016: £Nil).